

Agenda Item No. 3.1
For Agenda of 6.27.06



Tigard City Council Meeting Minutes

Date: May 23, 2006
Time: 6:30 p.m.
Place: Tigard City Hall, 13125 SW Hall Boulevard, Tigard Oregon

Attending: Mayor Craig Dirksen
Councilor Sally Harding
Councilor Sydney Sherwood
Councilor Tom Woodruff

Absent: Councilor Nick Wilson

Agenda Item	Discussion & Comments	Action Items (follow up)
Study Session	<p>Public Internet Access at the Library</p> <p>Library Director Barnes introduced this item. Also present were Library Board members Jan Thenell and Brian Kelly. Council had requested additional clarification on public internet access at the Library. On April 25, 2006 Council approved on the consent agenda, an agreement with Washington County Cooperative Library Services that allows the County to install an internet filtering system on library computers. The proposal was to install the system on the second floor computers in the adult area and to give people a choice whether or not to filter their internet sessions. The computers in the children's area will remain filtered as they have been. The library has never filtered its adult computers, but believes it is appropriate to offer users a choice of filters from a drop-down menu. Jan Thenell and Brian Kelly indicated that the Board supports continuation of the Library's existing policy of maintaining the current level of filtering as the default option. Patrons would have the option to select adult or child filters from a drop-down menu.</p> <p>Support from those who wished to have unfiltered terminals included concerns that access not be filtered or impeded. The Tigard Library has had unfiltered terminals for a more than a decade.</p>	<p>After discussion on filtering system pros and cons, the majority of Council members present agreed that the default position (on computers in the adult section of the Library) shall be set to the adult filters with a drop-down menu available allowing patrons to select an unfiltered option.</p>

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	<p>During that time it has received few complaints about internet content. Even the most respected filters screen out some legitimate sites.</p> <p>Those who supported the adult filters on the computers in the adult section cited that it was best to err on the side of caution. Either default option provides a choice. Educating the public was stressed on both sides of the argument. Users should be educated on how to use the internet and assistance can be requested from library staff.</p> <p>The City Attorney advised that whichever way the City chooses to proceed, the user has a choice. The City will need to be especially careful to let the user know how to turn the filters on or off.</p>	
	<p>Regulations Requiring Annual Residential Backflow Device Inspections</p> <p>Water Operations Supervisor Goodrich and Assistant Public Works Director Rager shared information with the City Council regarding the City of Tigard's annual backflow prevention program. A copy of an April 13, 2006 memorandum on the program was distributed to the City Council and is on file in the City Recorder's Office. After discussion, with it being noted that it would cost \$30-40 to test a residential backflow device, Council consensus was for staff to proceed with the program. There was no proposal to increase personnel because of the implementation of this program.</p>	
	<p>Consent agenda item 4.3 a. was discussed: Approve Purchase of a Replacement Pipeline Video Inspection Van from Pearpoint. In response to a question from Councilor Harding, Assistant Public Works Director Rager explained that the replacement pipeline video inspection van is a new and improved tool for use by the Public Works staff. While at times it will be possible to use a one-man crew for certain types of work, at other times a two-man crew will be required.</p>	

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	<p>Police Car Markings</p> <p>Police Chief Dickinson reviewed with Council a number of samples of proposed police car markings using the new City of Tigard logo. An option identified as "No. 4" was agreed to by the City Council members present.</p> <p>In response to a question from Councilor Harding, Police Chief Dickinson reviewed the procedures used by police officers when making a traffic stop. Councilor Harding relayed a question she was asked by someone who said they were stopped by police and a microphone was placed "in their face." This particular traffic stop was done by a motorcycle officer. Chief Dickinson advised that the officers have a microphone that clips onto their pocket. Police officers have been advised to inform people that they are being recorded. If a stop is done in a patrol car and the police lights are activated, the recording system is automatically turned on.</p>	
	<p>Entrance Signs</p> <p>Surface Water Quality/Volunteer Coordinator Staedter reviewed this agenda item with the City Council.</p> <p>Examples of potential styles for entrance signs were distributed for review and comments. It was recommended that the entrance signs selected tie in to the downtown elements. Ms. Staedter noted that it would not be necessary to match signs exactly with the downtown signage. During discussion it was suggested that in order to move this project along, potential entrance sign designs be shared with the Streetscape Committee that is meeting later this week.</p> <p>There was general discussion on the preferences for sign materials, including the expression of support for stone or timbers. There was support for traditional elements with plantings around the signs.</p> <p>This item will be discussed further on June 13. The Streetscape Committee will be asked for input this</p>	

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	<p>week. Also, staff was directed by the City Council to proceed with the necessary steps to select, obtain, and prepare entrance sign sites.</p>	
	<p>Mayor Dirksen noted that he had received a request from the Washington County Fair organizers for nomination of an outstanding citizen to be honored. After discussion, Council consensus was to forward the name of Mike Marr to the Washington County representatives.</p> <p>Council reviewed the upcoming Council calendar items including the joint meeting with the Tigard/Tualatin School District tentatively scheduled for June 19, and the Fifth Tuesday meeting to be held on May 30.</p> <p>City Manager Prosser noted that a letter had been sent to the Bull Mountain Residents for Incorporation regarding an invitation for a meeting with the City Council to discuss the potential incorporation of a city in the Bull Mountain area. Their attorney, Mr. Derr, responded to the letter and noted that the ORS citation was incorrect. Mr. Derr said a meeting was not required; however, they do plan to meet with the City of Tigard. No options for dates were cited.</p>	
	<p>Citizen Gretchen Buehner advised that a vandal had broken into her residential water system. A staff member contacted Ms. Buehner to let her know that a change in water usage for her account had been noticed. If this problem was fixed, the water division offered to reduce the water bill. Ms. Buehner thanked the City staff for being proactive in this matter and said she believes the water division cares about its customers.</p> <p>Study Session concluded at 7:26 p.m.</p>	

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Business Meeting	<p>1.1 Mayor Dirksen called the City Council and the Local Contract Review Board to Order at 7:30 p.m.</p> <p>1.2 Council Present: Councilors Harding, Sherwood, and Woodruff. Council Absent: Wilson</p> <p>1.3 Pledge of Allegiance</p> <p>1.4 Council Communications & Liaison Reports</p> <p>Councilor Harding attended a Mayors Regional Forum meeting. She advised that Metro's Land Use planning and density were discussion topics. It was her hope that jurisdictions will start to address their density issues with Metro.</p> <p>Councilor Harding noted that Big and Bulky Waste Day is posted on the City's web site. Vouchers can be obtained for those interested in utilizing this service on a first-come, first-served basis.</p> <p>Mayor Dirksen invited people to attend an informal meeting with the City Council at the Fifth Tuesday meeting scheduled for May 30 at the Tigard Water Building from 7-9 p.m.</p> <p>Council members reported on their recent attendance at the National League of Cities Conference from March 11-16. All of the City Council, except for Councilor Wilson, attended the Conference. Councilor Sherwood noted she was able to discuss the Community Development Block Grant Program with legislators, which has funded projects for sidewalks, Senior Center improvements, helped build the homeless shelter, and sponsored programs for people living below the poverty line. She noted the benefit in getting to know the staff members of Congressional district representatives on a personal level so that they know who she is when she contacts them. She also noted that</p>	

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	<p>she talked to Congressional representatives on Section Eight vouchers and transportation issues.</p> <p>Councilor Woodruff commented that he appreciated the City allowing the Council members to attend this conference. He noted that it was of benefit to be “shoulder to shoulder” with people throughout the country who are in similar circumstances as the City of Tigard. He noted that grassroots efforts are thriving throughout the country. He reported attending workshops on water supply and downtown revitalization and said it was helpful to see how solutions to various problems are addressed. He appreciated the opportunity to talk with elected officials.</p> <p>Councilor Harding said she agreed that the collaboration with others was interesting and beneficial. She noted that she was able to connect on issues such as the Community Development Block Grant Program, telecommunication issues, integration, eminent domain, economic development and federal tax reform. She referenced community cable television access now provided by the Metropolitan Area Communications Division and that there is a Bill in Congress which might eliminate local franchising. She noted she would continue to follow this issue and said there was need for more clarification on the matter.</p> <p>Councilor Harding also noted she became aware of grants available to religious and interfaith organizations and has information she can share with this segment of the community. She saw several common threads in the classes she attended including how valuable the employees are because of their public contact. She noted that some of the biggest mistakes made by elected officials are overcomplicating issues, failing to involve the workforce in resolving issues, and “narrow thinking.” She stressed the importance of</p>	

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	<p>clarity and brevity in communication.</p> <p>Mayor Dirksen mentioned the City's historic involvement with the National League of Cities and the benefit of this organization to Tigard. Membership with the National League of Cities gives a voice to smaller cities that they would not have otherwise. The NLC sponsors lobbyists to make elected officials aware of the issues of small cities and provides seminars and leadership training. He noted that it is important for smaller cities to consider the broader scope and avoid provincial thinking.</p> <p>1.5 Call to Council and Staff for Non-Agenda Items: None</p>	
2. Proclamation	<p>Mayor Dirksen proclaimed June 3 and 4, 2006, as Tualatin River National Wildlife Refuge Grand Opening Weekend in the City of Tigard.</p>	
3. Citizen Communications	<ul style="list-style-type: none"> • Tigard High School Student Envoy Jasmina Dizdarevic presented highlights of activities for the past month at Tigard High School. A copy of her report outline is on file in the City Recorder's Office. • Follow up to Previous Citizen Communication: None • Mayor Dirksen thanked citizens for passing the Urban Renewal District ballot measure in the May 16, 2006 election. He announced that an Open House on the Downtown Streetscape was planned for Thursday from 7-9 p.m. at the Tigard Library Community Room. 	
4. Consent Agenda	<p>4.1 Authorize the City Manager to Sign Dedication Deeds for a Proposed Extension of Wall Street – Resolution No. 06-28</p>	<p>Motion by Councilor Sherwood, seconded by Councilor Woodruff, to adopt the consent agenda.</p>

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	<p>RESOLUTION NO. 06-28 – A RESOLUTION AUTHORIZING THE CITY MANAGER TO SIGN ON BEHALF OF THE CITY DEDICATION DEEDS FOR A PROPOSED EXTENSION OF SW WALL STREET</p> <p>4.2 Authorize the City Manager to Sign a Dedication Deed Transferring Title of Reserve Access Strips to the Public – Resolution No. 06-29</p> <p>RESOLUTION NO. 06-29 – A RESOLUTION AUTHORIZING THE CITY MANAGER TO SIGN ON BEHALF OF THE CITY A DEDICATION DEED TRANSFERRING TITLE OF RESERVE ACCESS STRIPS TO THE PUBLIC</p> <p>4.3 Local Contract Review Board:</p> <p>a. Approve Purchase of a Replacement Pipeline Video Inspection Van from Pearpoint</p> <p>b. Award Engineering Services Contract for Proposed Local Improvement District in the Tigard Triangle to Group Mackenzie</p>	<p>The motion was approved by a unanimous vote of Council present.</p> <p>Mayor Dirksen Yes Councilor Harding Yes Councilor Woodruff Yes Council Sherwood Yes</p>
<p>5. Acknowledge Excellence in Communication and Conservation Award for the Tigard Water Conservation Calendar.</p>	<p>Public Works Director Koellermeier introduced this item and Corianne Hart, Tigard's Water Conservation Program Coordinator. Ms. Hart accepted an award from the Pacific Northwest Section of the American Waterworks Association for Excellence in Communication and Conservation. This is the fourth year the City's conservation calendar has earned this award. Ms. Hart noted that 2,500 copies were created and all distributed by February. Information on Tigard's Water Conservation Program can be found on Tigard's website. The calendar features artwork by elementary students in the Tigard Water Service area as well as from Tigard's sister city in Balikpapan, Indonesia. In addition to the artwork, the calendar is filled with water conservation tips, facts and fun activities.</p> <p>City Manager Prosser added that he appreciated Ms. Hart's work on the calendar. He noted that he</p>	

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	<p>recently traveled to Indonesia and presented a supply of calendars to a teacher involved in the program with the City of Tigard. The calendars were very well received.</p> <p>The federal government asked Tigard to help the community in Indonesia improve their water system. Tigard's efforts were focused on education and water conservation in schools.</p>									
6. Formal Graduation of Volunteers and City Staff for Successful Completion of the City's Community Emergency Response Team (CERT) Program	<p>Public Works Program Assistant Lueck introduced this agenda item. The purpose was to recognize volunteers and city staff for their successful completion of the City's CERT program. To date, 52 CERT volunteers have graduated. Mr. Lueck read the names of city staff and community volunteers who recently completed the CERT program. The graduation list is on file in the City Recorder's Office.</p> <p>The City is now promoting its sixth volunteer class and recruiting for another city staff class. In the event of a disaster, the training and skills that the CERT participants receive are designed to do the "greatest good for the greatest amount of people" in our community. Mr. Lueck advised that there will be a region-wide exercise on June 14.</p> <p>Mr. Lueck acknowledged Cindy Eng with a certificate. Ms. Eng was instrumental in helping Mr. Lueck provide instruction for the program.</p>									
7. Adopt Tigard Police Officers Association (TPOA) Collective Bargaining Agreement Between the City of Tigard and the Tigard Police Officers Association and Authorize the	<p>Human Resources Director Zodrow presented the staff report.</p> <p>The final terms of the agreement were reviewed briefly by Ms. Zodrow. A copy of the key facts and information summary are on file in the City Recorder's office as well as the Collective Bargaining Agreement document.</p> <p>City Manager Prosser noted that the collaborative bargaining process enabled the City of Tigard management and TPOA representatives to come to an agreement quickly. The bargaining process usually occurs over a number of weeks; this agreement was reached within four days of</p>	<p>Motion by Councilor Woodruff, seconded by Councilor Sherwood to adopt Resolution 06-30.</p> <p>The motion was adopted by unanimous vote of Council present.</p> <table><tr><td>Mayor Dirksen</td><td>Yes</td></tr><tr><td>Councilor Harding</td><td>Yes</td></tr><tr><td>Councilor Woodruff</td><td>Yes</td></tr><tr><td>Council Sherwood</td><td>Yes</td></tr></table>	Mayor Dirksen	Yes	Councilor Harding	Yes	Councilor Woodruff	Yes	Council Sherwood	Yes
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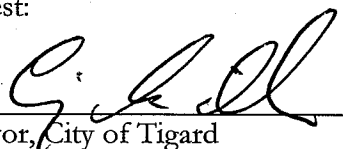
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City Manager to Sign the Agreement	<p>bargaining. Council members expressed appreciation to the TPOA bargaining team and the City's management staff. Councilor Woodruff noted for the viewing public, that the Council had had discussions with the staff during the bargaining process. He also acknowledged the TPOA members and the management team for the good outcome.</p> <p>RESOLUTION NO. 06-30 - A RESOLUTION ADOPTING A NEW BARGAINING AGREEMENT BETWEEN THE CITY OF TIGARD AND THE TIGARD POLICE OFFICER'S ASSOCIATION AND AUTHORIZING THE CITY MANAGER TO SIGN.</p>									
8. Consider Naming the Cook Park Baseball Fields the "John Anderson Baseball Fields"	<p>Parks Manager Plaza reviewed this agenda item and identified the location of the ball fields on a map of Cook Park which was on display. The late John Anderson was an avid supporter of Tigard youth. Mr. Plaza reviewed the numerous contributions by Mr. Anderson in his activities with the Atfalati Recreation District and his work on Cook Park improvements including land acquisition, installation of new athletic fields, rehabilitation of existing fields, and the construction of a concession/restroom building. A ceremony, similar to the naming of the Nicoli Fields, will be held during the Tigard Balloon Festival on June 18, 2006.</p> <p>Mayor Dirksen noted he had the privilege of knowing John Anderson and supported recognizing Mr. Anderson for his contributions to Tigard's youth.</p> <p>RESOLUTION NO. 06-31 – A RESOLUTION NAMING THE COOK PARK BASEBALL FIELDS THE "JOHN ANDERSON BASEBALL FIELDS."</p>	<p>Motion by Councilor Sherwood, seconded by Councilor Harding, to adopt Resolution 06-31.</p> <p>The motion was approved by unanimous vote of Council present.</p> <table><tr><td>Mayor Dirksen</td><td>Yes</td></tr><tr><td>Councilor Harding</td><td>Yes</td></tr><tr><td>Councilor Woodruff</td><td>Yes</td></tr><tr><td>Council Sherwood</td><td>Yes</td></tr></table>	Mayor Dirksen	Yes	Councilor Harding	Yes	Councilor Woodruff	Yes	Council Sherwood	Yes
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9. Accept Dedicated Open Space from Venture Properties, Inc.	<p>Parks Manager Plaza presented the staff report on this agenda item. The parcel offered by Venture Properties, Inc. would be conveyed to the City by a Dedication Deed that was prepared by the City Attorney. The property, located on Solistice Drive,</p>	<p>Motion by Councilor Woodruff, seconded by Councilor Sherwood to accept the dedicated property and authorize the</p>								

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	<p>is within the Summit Ridge Subdivision in the City of Tigard, just south of the Alberta Rider Elementary School. It is possible to construct a trail on the property that in the future could link to other trails or subdivisions in the area. Staff is recommending that Council accept, by motion, the dedicated property and authorize the City Engineer to sign the Dedication Deed on behalf of the City.</p> <p>Mr. Plaza noted that Venture Properties did not seek SDC credits for this property. In response to Council discussion regarding the benefit for the property owner, City Attorney Ramis noted that if property is voluntarily given to the city of Tigard it might be eligible for some tax benefit. It is up to the applicant/developer to decide how they would like to handle dedication of property to the city for park purposes.</p>	<p>City Engineer to sign the dedication deed on behalf of the city.</p> <p>The motion was approved by unanimous vote of Council present.</p> <p>Mayor Dirksen Yes Councilor Harding Yes Councilor Woodruff Yes Council Sherwood Yes</p>
<p>10. Consider a Regional Water Contract with the City of Portland</p>	<p>Public Works Director Koellermeier presented the staff report on this item. Before the Council was the Tigard Water Service Area Regional Water Sales Agreement with the City of Portland. The current contract is set to expire June 30, 2007. Tigard and the Intergovernmental Water Board are exploring several long-term water supply options that will take years to develop. An interim water supply is needed until the long term water sources are on-line. The Intergovernmental Water Board unanimously endorsed the ten-year agreement.</p> <p>Councilor Woodruff noted that a lot of work has gone into securing this agreement. He said that it was in Tigard's best interests to have this guaranteed water service available.</p> <p>Councilor Harding complimented the staff for their persistence in working on obtaining this agreement.</p> <p>Mayor Dirksen also expressed appreciation for the hard work on this matter.</p>	<p>Motion by Councilor Woodruff, seconded by Councilor Sherwood, to approve the City of Portland Water Contract.</p> <p>The motion was approved by unanimous vote of Council present.</p> <p>Mayor Dirksen Yes Councilor Harding Yes Councilor Woodruff Yes Council Sherwood Yes</p>
<p>11. Approve an amendment to the Tigard Municipal Code by Adding A</p>	<p>City Manager Prosser gave the staff report on this agenda item. City Code and State statutes contain numerous references to the term "City Engineer." The proposed Code amendment defines "City Engineer" as a person designated by the City</p>	<p>Motion by Councilor Harding, seconded by Councilor Woodruff, to adopt Ordinance No. 06-06.</p>

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Definition of "City Engineer" (Section 1.04.010)	<p>Manager to fulfill the responsibilities of City Engineer, and it allows the responsibilities of the City Engineer to be delegated. This change allows the flexibility to meet organizational needs and clarifies responsibilities.</p> <p>City Manager Prosser noted that the City Engineer is not necessarily a Department Head in local jurisdictions but is often a member of the Community Development or Public Works staff.</p> <p>ORDINANCE NO. 06-06 – AN ORDINANCE AMENDING THE CITY OF TIGARD MUNICIPAL CODE BY ADDING A DEFINITION OF "CITY ENGINEER."</p>	<p>The motion was adopted by unanimous vote of Council present.</p> <p>Mayor Dirksen Yes Councilor Harding Yes Councilor Woodruff Yes Council Sherwood Yes</p>
12. Adjournment	The meeting was adjourned at 8:34 p.m.	<p>Motion by Councilor Sherwood, seconded by Councilor Woodruff, to adjourn the meeting</p> <p>The motion was approved by unanimous vote of Council present.</p> <p>Mayor Dirksen Yes Councilor Harding Yes Councilor Woodruff Yes Council Sherwood Yes</p>


Catherine Wheatley, City Recorder

Attest:



Mayor, City of Tigard

Date: 6.27.06

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